



MEMORANDUM

To: Terminated FSIGA Member

From: Debra Johnson Compton, Assistant Executive Director

Subject: Continuing Self-Insurance Reporting Requirements

Date:

Your company's self-insurance privilege has been terminated as requested. Enclosed is your company's final Self-Insurer Payroll Report (Form SI-5), which is due on the date indicated in the upper right corner of the form. This report will be used to calculate your company's final self-insurer assessments. A final quarterly invoice for assessments owed to the Association will be issued on the next regular quarterly billing date after we receive your completed Self-Insurer Payroll Report. The Division of Workers' Compensation will also issue a final invoice for assessments owed to them based on this report.

The following information will continue to be required on an annual basis until such time as all claims incurred during your company's self-insurance privilege are closed. Your company will receive requests for this information prior to the due dates indicated below.

- Annual Financial Statement or SEC Form 10K – due within 120 days after the end of your company's fiscal year
- Report of Outstanding Workers' Compensation Liabilities (Form SI-20) – evaluated and due within 120 days after the end of your company's fiscal year
- Certification of Servicing (Form SI-19) – due within 30 days of entering into a new servicing contract

If you have any questions regarding these continuing reporting requirements or any other matter relating to your company's self-insurance privilege, please contact our office as shown below.

DJC/

(version 03/10)